

Clermont County Local Emergency Planning Committee
Meeting Minutes
July 7, 2011
9:30 – 11:00 am

Members Present: Keven Clouse (OEMA), Jason Oyer (ARC), Brooke Matzen (GCHMU), Kevin Riley (CJFD), John Nelson (UC, Clermont), Rick Ginn (gas industry consultant), Ed Humphrey (BCC), Connie Dall (CECOS), Tom Peterson (citizen), Warren Walker (Duke), Gary Auffart (UTFD), Eugene Langschwager (EMA-rad), Carla Goodspeed (Clermont Senior Services), Paul Braasch (OEQ), Beth Nevel (EMA) and Karen Blades (EMA). Guest included Bob Lauwill (Evergreen Environmental), BJ Jetter (GCHMU) and Don Bennett (GCHMU).

	Topic	Discussion	Action
1	Call to Order	Meeting began at 9:37 with the Pledge of Allegiance followed by introductions.	FYI
2	Approval of the Minutes January 6, 2011	A motion was made by Eugene Langschwager and seconded by Paul Braasch. The LEPC will adopt the April 7, 2011 minutes. The motion passed.	FYI
3	Tier II Reports	87 Tier II reports received, including 8 first time filers, and 4 failed to file facilities. The second reminder letter was mailed. There were 31 EHS facilities reporting.	FYI
4	Spill Reports	There were 4 spills reported since the last meeting. Gary Auffart reported on the dumping at the rest area on I-275.	FYI
5	Hazard Analysis	HazMat plan is due to OEMA by October 17, 2011. Our hazard analysis is incomplete and needs to be revised. A hand out which can serve as a template was discussed. The hazard analysis needs to include identifying populations and critical facilities which might be impacted by a spill. A member asked if ROGEMS program could be used as a tool for the analysis. A sub-committee was enacted to include Chief Riley, Eugene Langschwager and Beth Nevel.	Update the HazMat Plan to include the hazard analysis, adopt Plan at next meeting and forward to OEMA.
6	2011 Budget	The 2011 operating budget handout was reviewed. It was noted that \$1000.00 was set aside for SOFEMS sponsored training. The functional exercise cost \$3800.00 and the carry over is \$33,000.00.	FYI
7	Functional Exercise May 17, 2011	The after action meeting took place June 6, 2011. The After Action Report is generated by Lori Haukendahl (OEMA) and will be sent to SERC with a recommendation for concurrence. The SERC/LEPC exercise program has a 4 year cycle. At this time we are starting the third year of the cycle and need to conduct a tabletop and full scale exercise. Beth Nevel recommended to the committee to conduct a tabletop exercise next and follow in the last year with the full scale. She noted that the EMPG Grant has a new requirement of 4 exercises per year. The LEPC exercise will be combined into this. (drills and seminars may qualify as exercises in the EMPG)	FYI
8	Pipeline	Due to timely nature of testing and training for a pipeline leak/explosion, the LEPC Exercise Committee created a scenario involving the newly installed pipeline near Neville. When reviewed at SERC the scenario was rejected and we needed to	Send letter to SERC as drafted

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		revamp the exercise to be centered on a tanker accident. Because of this, Beth Nevel is asking the LEPC to authorize her to send the letter of protest to SERC. The LEPC reviewed the letter and made the following motion. A motion was made by Tom Peterson and seconded by Gary Auffart. The drafted letter to SERC can be sent as drafted by Beth Nevel. The motion passed.	
9	Fuel Tank Committee	Paul Braasch has reported Dale Farmer and Kathy Lehr had just met and the project is moving forward.	Fuel Tank Committee will update LEPC as needed.
10	Siren Policy Review	Beth Nevel presented a brief history of siren activation. In the past each county had its own policy on activation. In 2002-2003 siren activation use was expanded to include all hazards not just weather related. 2005 a regional consensus was reached where the SOSINK counties would activate sirens when there is a tornado watch and a severe thunderstorm warning is issued as well as any credible tornado warning/sighting. An issue has come up regionally. Due to the active spring storm season, multiple activations have occurred. Hamilton County EMA made a decision to only set off the sirens when a tornado warning is issued. The Director's reasoning is with improved geographical location technology and NWS specifying specific areas countywide siren activation is unnecessary. This has led to other counties changing their policies and in order to be consistent our plan needs to be reviewed and revised. Beth Nevel recommends no policy change be made until the active storm season is over. This will allow for public education for the revised policy. A motion was made by Kevin Riley and seconded by Eugene Langschwager. Clermont County will change the Siren Activation policy to be consistent with the region. The policy will not become effective until in October. In order to facilitate this change EMA will draft a model policy and presentation for the LEPC review. The motion passed.	EMA to draft a model policy and present to LEPC
11	Membership	Applications for the next term period (August 15, 2011- August 15, 2013) need to be turned in. The committee wishes to thank resigning members, and welcome new members. A media representative needs to be recruited, Theresa Herron of the Community Press will be contacted and invited to join the LEPC	Contact Theresa Herron and invite to join.
12	ICS 300 and 400 Training	ICS 300 class is scheduled for August 24 th and 26 th at Washington Township FD. ICS 400 class is scheduled for September 15 th and 16 th at Washington Township FD.	FYI
13	National EAS Test	Eugene Langschwager asked if the LEPC was going to promote the November 9 th test. Public education will be done 9-1-1.	FYI
14	Transmission Towers	Warren Walker said it was eye opening to watch the response and has a new	FYI, and invite Duke representative to

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	Collapse	appreciation for fire fighter. He was impressed with the partnership between the fire department and Duke. This collapse was a very rare occurrence and the power grid held up. Gene Langschwager asked if Duke could be invited to discuss power transmission.	talk on power grid/power transmission
15	MSDS Managing Gas Emergencies classes	Rick Ginn reported OSHA final ruling is pending which will eliminate MSDS if favor of SDS paperwork. This is the global standard. He also reported there is training available at Cincy State, 2 Managing Gas Emergencies classes will be offered.	FYI
16	GCHMU	Chief Jetter, GCHMU reported the lowering the per capita rate in the GCHMU contract terms. This will lower the cost to Clermont County. The contract is presently under review at the state level to see if it can be funded.	FYI
17	2011 Meetings	Meeting Schedule for 2011 October 6, 2011 at 9:30 AM at 2279 Clermont Center Drive, Batavia, Ohio 45103 and has been posted on Clermont County Web page.	Schedule additional meeting if needed
18	Adjournment	Connie Dall made a motion and seconded by Carla Goodspeed. Adjourn the meeting. The motion passed and the meeting adjourned at 11:15 am.	FYI