

Clermont County Local Emergency Planning Committee

Meeting Minutes July 17, 2014

Attendees: Rob Alfieri, Karen Alsip, Paul Braasch, Doug Brown, Ben Chew, Keven Clouse, Dwight Culbertson, Mark Day, Dan Deborde, Lisa Gatwood, Pam Haverkos, Paul Kamphaus, Brooke Matzen, David McCune, Thomas Patt, Melinda Payne, Laurie Schlueter, Karl Schultz, John Thebout and Maalinii Vijayan.

Topic	Discussion	Action Items
Call to Order	The meeting began at 1:33 pm with the Pledge of Allegiance.	
Approval of the Minutes	A motion was made by John Thebout and seconded by Tom Patt to adopt the minutes from the April 17, 2014 meeting. The motion passed.	
Ongoing Business		
Spills	Two hazmat spills were reported between April 18 th , 2014 and July 17 th , 2014. <ul style="list-style-type: none"> • April 25, 2014: Diesel fuel spill from a vehicle accident in Miami Township • April 28, 2014: Diesel fuel spill at Duke Energy, Walter C. Beckjord Station 	
Information Requests	EMA received three (3) information requests since April 18 th , 2014. All of the requests were received from environmental consulting firms for land parcels in Amelia, Williamsburg, and Miami Township.	
Tier II Reports	<ul style="list-style-type: none"> • 85 Tier II Reports have been received to date • 2 first time filers • 38 EHS (includes 1 Government Agency) • 47 non-EHS filers <p>The totals, compared to last year, were reduced by two (2) facilities that are now below the threshold for reporting requirements.</p>	
Hazardous Material Response Plan Update (ESF 10)	<p>The annual Hazardous Material Plan Update is due on or before 10/17/14. Tab A: EHS Hazard Analysis is updated annually. EMA is currently working on updates to the Plan, which will then be sent to the working group for review and input.</p> <p>The updated Plan will be submitted for adoption at the September 18th, 2014 LEPC quarterly meeting.</p>	<ul style="list-style-type: none"> ○ EMA will send out a draft Plan 30 days prior to the September 18th LEPC meeting.
2015 LEPC Tabletop Exercise	<p>Clermont County received full-scale exercise credit in 2014 for the incident in Wayne Township in August, 2013, having met 8 of the 13 required objectives.</p> <p>The 2015 exercise cycle runs 07/01/14 through 06/30/15. Participation in the U.S. EPA Water Security tabletop exercise on Wednesday, 07/16/14 should provide Clermont Mercy Hospital with their required Hospital exercise credit for the 2014 calendar year.</p> <p>A tabletop exercise, involving Objectives 8, 9, 11 and 13, will be scheduled for late winter/early</p>	

	spring 2015. We are looking to exercise a longer duration event that would require population protection actions, emergency public information, and mass care/sheltering.	
WebEOC Training	Melinda Payne, Systems Analyst/WebEOC Administrator, is offering WebEOC II training, which provides a more in-depth look at WebEOC and some of the expected actions to be taken during County EOC activation. Classes for WebEOC II have been scheduled 07/30/14 and 07/31/14 from 1:00 P.M. to 3:00 P.M. and 08/13/14 and 08/14/14 from 9:00 A.M. to 11:00 A.M. If you are unable to attend a scheduled training in the EOC, Melinda would be happy to bring the class to your department/organization. To register or schedule training, please contact Melinda Payne at mpayne@clermontcountyohio.gov . or 513-735-8621.	
Blue Grass Pipeline	The pipeline project has been put on hold and meetings have been cancelled at this time. The pipeline would transport liquid natural gas products from northern Ohio and Pennsylvania through the southeast corner of Clermont County down to the Gulf of Mexico.	
2013 Budget	A copy of the budget is attached to the minutes.	
Hazardous Material Emergency Preparedness (HMEP) Grant	The 21 st Year Grant Agreement has been approved by the State. Clermont County was approved for \$400 with a local match of \$100. These Planning funds will be used to cover expenses for updating the HazMat Plan.	
State Emergency Response Commission Grant	The FY14 SERC Grant Final Financial Report is due to the State by the end of July. Total funding spent was \$39,784.85. The FY15 SERC Grant covers the period of July 1, 2014 through June 30, 2015. The revenue amount received was slightly less than anticipated (\$19,601.00).	
State Homeland Security Program (SHSP)	FY11 SHSP A copy of the FY11 State Homeland Security Program Grant budget is attached. The grant ended April 30, 2014 and all funds have been expended and all equipment have been received.	
FY13 SHSP – Regional Application	Our region received funding for two (2) of the regional projects. <ul style="list-style-type: none"> • Sustainment of the Type I HazMat teams • Sustainment of Dive Team (Task Force 1) These funds are administered by Hamilton County EMA. The grant performance period ends June 30, 2015.	
FY14 Homeland Security Grant Program	FY14 Homeland Security Grant Program The State released the guidance and application yesterday. The grant application is due 08/25/14 for the performance period of 09/01/14 through 06/30/16. The regional grant is competitive and heavily focused on sustainment. We will be working with our Southwest Ohio regional partners to determine who will be administering the grant and to complete the application for submittal to	

	the State.	
New Business		
Local Emergency Planning Committee Presentation	Pam Haverkos provided a presentation to the group on the Local Emergency Planning Committee. A copy of the PowerPoint presentation is attached.	
Other Business		
All-Hazard Mitigation Plan	The Plan was adopted by the Board of County Commissioners on March 5 th , 2014 and also approved by Ohio EMA and FEMA. The Cities and Villages are required to adopt the County Plan within 1 year or have a plan of their own in place. While townships are not required to adopt the plan, EMA has reached out to the Townships for adoption. EMA is scheduled to make a presentation at the Mayors' Association meeting for the Villages in September. Eligibility requirements for Pre and Post Disaster Mitigation Grants (e.g. Safe Room Rebate Program) mandate that the appropriate jurisdiction must have adopted the plan. Twelve (12) applications from Clermont County residents are in the process for the Safe Room Rebate Program this year. The plan will be in effect for five (5) years from the date adopted by the BCC.	<ul style="list-style-type: none"> ○ EMA will begin the review process in approximately 3-1/2 years.
Emergency Operation Plan (EOP)	EMA will continue to update sections of the Emergency Operation Plan and submit them for review and approval to the LEPC. EMA is currently working on the ESF 10: Hazardous Materials Plan for approval at the September 18 th meeting. The Flood Annex was approved in March; the Citizen Corps Council will be reviewing the ESF 14: Long Term Recovery; and the EOP Base Plan will be the next section scheduled for review at the January 2015 meeting.	
Training and Exercises	<p>A U.S. EPA Water Security tabletop exercise was held on 07/16/14. The exercise focused on water laboratory capabilities following a water contamination scenario. Clermont County Water Resources Department, EMA, Sheriff's Office, General Health District, Office of Public Information, County Administration, Clermont Mercy Hospital, and the Greater Cincinnati Fusion Center participated in the exercise. The purpose of the exercise was to review resources and capabilities when water systems are affected. Notification and coordination with water purveyors and community partners (e.g. hospitals, health districts, etc.) were noted as lessons learned. The After Action Report will address some issues for corrective actions.</p> <p>HazMat Awareness Training, provided by Cleveland State University, will be held August 28th from 9:00 A.M. to 5:00 P.M. at the Miami Township Civic Center, 6101 Meijer Drive, Miami Township, Ohio. If anyone is interested, please contact Barry Webb, Training Coordinator, Cincinnati-Hamilton County Homeland Security, at Barry.Webb@hamilton-co.org or 513-263-8059 to register.</p>	

	<p>The 2014 OKI Hazmat Conference will be held September 15 and 16, 2014 from 8:00 A.M. to 5:00 P.M. at Anderson Center, 7850 Five Mile Road, Anderson Township, Ohio. The registration fee is \$29 for the two days. For more information and to register, visit www.okihazmatconference.com.</p> <p>Incident Command System Training, offered by FEMA, is available online. The following courses are recommended for all:</p> <ul style="list-style-type: none"> • IS-100.b Introduction to Incident Command System http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-100.b • IS-200.b ICS for Single Resources and Initial Action Incidents http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-200.b • IS-700.a National Incident Management System (NIMS) An Introduction http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-700.a • IS-800.b National Response Framework, An Introduction http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-800.b <p>The following courses are being offered and are highly recommended for those individuals who would have a role in the Emergency Operation Center when activated:</p> <ul style="list-style-type: none"> • ICS-300 Intermediate ICS for Expanding Incidents (2.5 day course). It is being offered October 28-30th, 2014 at Nathaniel Green Lodge in Hamilton County. • ICS-400 Advanced Command and General Staff Complex Incidents (2 day course). It is being offered December 9-10th, 2014 at the Anderson Center in Hamilton County. 	
Department Reports		
Water Resources Department	Mark Day reported that swimming is prohibited at East Fork Lake (Harsha Lake) due to a toxin produced by a harmful algae bloom called microcystin. He also informed the group that drinking water drawn from Harsha Lake is safe to drink as the water is treated at the Bob McEwen Water Treatment Plant and is being closely monitored.	
EMA Report	The Citizen Corps Council is updating the by-laws and membership roster. The Citizen Corps Council supports the Citizen Corps Programs as well as integrates the faith-based, nonprofit, and private sector partners who will support response, recovery and mitigation activities during a large scale event (e.g. Long Term Recovery, Coordination of Donations, Volunteers, Mass Care, etc.). The next meeting is July 29, 2014, at 1:30 p.m. in the EOC. For additional information on the	

	<p>Citizen Corps Council or membership, contact clermontema@clermontcountyohio.gov</p> <p>The U.S. Army Corps of Engineer hosted a Dam Emergency Action Plan Orientation meeting to review the Dam Emergency Action Plans, notification procedures and inundation maps for Caesar Creek and W.H. Harsha Lake. The inundation maps for W.H. Harsha are not yet complete. We will be receiving the shape files once they are complete.</p> <p>The 91st Civil Affairs Battalion Exercise is scheduled for August 23-29, 2014. This exercise is an opportunity for their Teams to train prior to their deployment to Africa. The team will be evaluating locations for reception centers, volunteer reception centers and donation centers.</p> <p>A call for Presentations was made for future LEPC meetings. Brooke Matzen agreed to do a presentation relative to the Greater Cincinnati Hazmat Unit at the September 18th meeting. A suggestion was made to have Dale Farmer, Ohio EPA, provide his presentation on the pipeline spill that occurred in Colerain Township in March of 2014 at the January, 2015 LEPC meeting.</p>	
Greater Cincinnati Hazmat Unit	<p>Brooke Matzen reported GCHMU's foam capabilities have been upgraded. Live demonstrations will be held at the OKI HazMat Conference on September 16th and also at the City of Erlanger and City of Fairfield, with dates to be determined.</p> <p>Cincinnati State is offering refresher and hazmat technical classes. These classes are available, free of charge through grant funds from the Public Utilities Company of Ohio (PUCO). For more information about the program, please contact Brian Canteel at 513-569-4682 or brian.canteel@cincinnatiastate.edu.</p>	
County Engineer	<p>Rob Alfieri reported that he is still updating the database with the resource list of public works equipment available in Clermont County.</p>	
Next Meeting	<p>The next meeting will be September 18, 2014 at 1:30 p.m. in the Emergency Operation Center.</p>	
Adjournment	<p>A motion was made by Pam Haverkos and seconded by Brooke Matzen to adjourn the meeting. The motion passed and the meeting was adjourned at 3:11 pm.</p>	