

Clermont County Local Emergency Planning Committee
Meeting Minutes
April 5, 2012 9:30 – 11:30 am

Members Present: Bonna Bauer, Pam Broughton, Rob Perry, Paul Braasch, Eugene Langschwager, Tom Peterson, John R. Nelson, David Doyle, Rick Ginn, Connie Dall, Tom Patt, Brook Matzen, Jason Oyer and Karen Blades

Guests: John Sheppard, Kathy Lehr, David Scheibenzuber, and Dale Farmer

	Topic	Discussion	Action Items
1	Call to Order	Meeting began at 9:40 with the Pledge of Allegiance and introductions.	
2	Home Fuel Oil Tank Video Presentation	<ul style="list-style-type: none"> • Kathy Lehr and David Scheibenzuber presented the Home Fuel Oil Tank Video. The group discussed means of distribution: publishing it on YouTube, Public Access Channel, and EMA website. The LEPC discussed distributing DVD copies of the video to Home Fuel Oil consumers through local suppliers. The cost to make the DVDs would be approximately \$5.00 a piece. • The LEPC discussed applying for grants to fund this project (e.g. Ohio Environmental Grant). If the distribution plan included engaging children, this would increase the likelihood of receiving Ohio Education Grant funds. • The group also suggested providing copies to civic groups to hand out at community events, fire departments, and libraries. • Dale Farmer suggested there be two versions of the video, one specific to Clermont County and a more generic version for the wider audience. 	<ul style="list-style-type: none"> <input type="checkbox"/> Kathy Lehr will present the video to an upcoming Fire Chief's Alliance meeting in order to get input to see if they would like to help distribute the video within their districts. <input type="checkbox"/> Rob Perry is to draft a letter to send to the local distributors to gauge their interest and support in providing copies to customers. <input type="checkbox"/> If warranted, have Office of Environmental Quality apply for the Ohio Environmental Grant.
3	Approval of the Minutes	A motion was made by Rob Perry and seconded by David Doyle. <i>The LEPC adopted the January 5, 2012 minutes.</i> The motion passed.	
	On-going Business		
4	Tier II Reports	<ul style="list-style-type: none"> • 76 facilities have reported; 23 Extremely Hazardous Substance (EHS) Facilities; 53 Hazardous Substance (HS); and 3 facilities have both EHS and HS 	
5	Spill Reports	2 spills were reported from January 5, 2012 to April 5, 2012. <ul style="list-style-type: none"> • There was a spill of lubricating oil at Beckjord Power Plant • Clermont Transportation Connection (CTC) bus explosion/fire • A fuel oil spill occurred in Goshen Township, but was not reported to the LEPC at the time it happened. Dale Farmer reported it during the meeting. 	
6	HazMat Plan Status	<ul style="list-style-type: none"> • The Risk Assessment Form was slightly modified. The state is requesting additional information on transportation routes of EHS to/from 	

		facilities.	
7	Membership:	<ul style="list-style-type: none"> Pam Broughton appointment application has been sent to SERC; Pam is the Emergency Coordinator and the Co-Chair of the LEPC Committee. 	
	Committee Reports		
8	Budget Report	<ul style="list-style-type: none"> Grant applications for both the FY19 HMEP and FY13 SERC grant applications are being reviewed by OEMA. 	
9	LEPC Exercise	<ul style="list-style-type: none"> The LEPC tabletop exercise will be held June 13, 2012, from 8am to 2pm. Registration will be from 8 am to 9 am Tabletop Exercise will be from 9 am to 12 pm Lunch will be provided Hotwash will follow from 1 pm to 2 pm Armanda has been contracted and the Initial Planning meeting (webinar) has been scheduled for April 13, 2012. Objectives to be tested: Incident Command, Emergency Medical Services, and Hospital Services. The After Action Conference will take place at the beginning of the next LEPC meeting scheduled July 12, 2012. 	
	New Business		
10	Siren Policy	<ul style="list-style-type: none"> The siren policy for Clermont County needed a slight modification: Flash Flood Warnings will be changed from Procedure A (siren activation) to Procedure B and Notification through Codespear. The sirens will be activated for the following, a tornado warning, a funnel cloud spotted by a trained weather spotter, and/or a hazmat incident. <p>A motion was made by Paul Braasch and seconded by Rob Perry. Approve the minor modifications to the Clermont County Siren Policy. The motion passed.</p>	<input type="checkbox"/> Revise SOP to reflect the modification to the Siren Activation Policy.
11	LEPC Charter	<ul style="list-style-type: none"> Pam Broughton asked for assistance in revising the Charter. Tom Peterson volunteered to help. They will report to the LEPC at the next meeting with their recommendations. 	<input type="checkbox"/> Pam Broughton and Tom Peterson will review and prepare revisions to the LEPC Charter and present draft for adoption by the LEPC
12	EPA Response Capabilities	<ul style="list-style-type: none"> John Sherrard, U.S. EPA Contract Support, conducted a PowerPoint Presentation. The presentation showed the resources U.S. EPA has to assist Clermont County in an Emergency Response. 	

	Other Business		
13	Regional LEPC Committee	<ul style="list-style-type: none"> • The regional committee has met once. The group is working to conduct a Transportation Commodity Flow Study. To fund this study they are seeking a PUCO grant. • Hamilton County is working to store/share Hazard Assessment information using WebEOC. 	
14	Round Table	<ul style="list-style-type: none"> • Tom Patt reported on the tornado damages sustained at the Zimmer Power Plan. <ul style="list-style-type: none"> • 20-30 million dollars of damage • 2 major towers and transmission lines were destroyed. One line crossed the river into Kentucky and landed on the rail tracks. • Over 1000 acres of trees were downed and some buildings haven't been accessible until now. • He reported the employee/contractor cars suffered damage. 250 cars in parking lot were damaged by the wind and gravel. • Repairing the line into Kentucky will entail closing the river to traffic, closing KY 8 and the rail service. This will require a great deal of coordination. 	<input type="checkbox"/> Pam Broughton will share SBA information and other possible assistance to help employees who may have unmet needs with Duke Energy.
15	Next Meeting	<p>The next meeting of the LEPC is: July 12, 2012 at 9:30 am to 11:30 am in the EOC Annex, 2279 Clermont Center Drive, Batavia, Ohio 45103</p> <ul style="list-style-type: none"> • The Tabletop Exercise After Action Conference will take place at this time with a short LEPC Meeting following. 	
16	Adjournment	<p>A motion was made by Rick Ginn and seconded by Pam Broughton.</p> <p><i>Adjournment of the meeting.</i></p> <p>The motion passed and the meeting adjourned at 11:20 am.</p>	